

MINUTES
COUNCIL ON UNIVERSITY PLANNING AND BUDGET
January 11, 2013

Voting Members Present: Ann Brownson, Dave Crockett, Christine Edwards, Assege HaileMariam, Mahyar Izadi, Allen Lanham, Gloria Leitschuh, Andrew Methven, Christopher Mitchell, Pamela Naragon, Cynthia Nichols, Steve Rich, Amy Richardson, Darlene Riedemann, Kathlene Shank, Jennifer Sipes, Antoine Thomas, Vance Woods

Absent: Ahmid Abou-Zaid, Mona Davenport, Dave Emmerich, Ed Hotwagner, Kyle Swan,

Non-Voting Members Present: Judy Gorrell, Blair Lord, Robert Martin, Michael Maurer, Dan Nadler, William Perry, William Weber

1. Call to Order/Introductions

Steve Rich called the meeting to order at 2:00 p.m.

2. Approval of Minutes for November 16, 2012

Motion (Methven/ Riedemann): To approve the minutes as written. Motion carried.

3. Executive Committee Report

Steve Rich reported that the Executive Committee met on January 7 to set the agenda.

4. Old Business

Universal Meeting Time—Steve Rich reported that the Committee collected the surveys and reviewed the data. The Committee met with the Shared Governance Committee to get some feedback. Several other universities were contacted to determine how the universal meeting time was structured at each institution. The committee agreed that supervisors should be encouraged to allow staff to attend meetings and events related to their jobs. The Council was in agreement with the committee.

5. New Business -- None

6. Other

Facilities Update

Dave Crockett gave a report of some projects. Renovations on the Honors College is progressing on schedule; installation of the campus displays is in process with one display installed and five more to be installed; installation of e-locks is nearly complete; and the projected construction start date for the Grounds Shop is April 1.

7. Administrative Report

a. President's Administrative Report

Dr. Perry reported that many things are happening on campus, for example, strategic enrollment planning and program analysis. A couple of awards given to Eastern include recognition by the State Fire Marshal in December for the proactive approach to fire safety. Eastern has installed sprinkler systems in all residence halls, upgraded fire detectors and alarm systems and installed a campus wide alert system. Later this month, the Illinois Department of Veterans' Affairs will honor Eastern with the Governor's Award for Excellence in Education for the professional and constructive efforts in support of our student veterans.

- b. Vice President of Academic Affairs Administrative Report
Student Recruitment Update – Vice President Lord gave a Strategic Enrollment Planning Initiative presentation. He reported that applications for new freshmen beginning in the Fall of 2013 is ahead of last year by 19%, freshman admits is up by 3 – 4%, and transfer applications are down Honors applications have increased substantially over last year. Dr. Lord also reported that the search for an Assistant Vice President for Enrollment Management has failed.
- c. Vice President of Business Affairs Administrative Report
Program Analysis Update – Dr. Weber reported that the Program Analysis Committee has met five or six times and is one-third of the way through its charge. A template is being developed for use in the Program Analysis, and it will be shared with CUPB at a future meeting.
- d. Vice President for Student Affairs Administrative Report
Dr. Nadler reported that the Housing Rates for Fall 2013 will be presented to the Board of Trustees at its January meeting for approval. Eastern is proposing a two percent increase, the smallest in 30 plus years.
- e. Vice President for University Advancement Administrative Report
Vice President Martin announced that the CENCERE Building Groundbreaking is scheduled on March 1, 2013. Effective January 1, 2013 the Office of Philanthropy was renamed the Office of University Development. In addition, University Marketing and Communication is now known as Communications, Marketing and Brand Strategies. Erin Clemons has been hired as an Assistant Director of Alumni Services and she was the former Marketing Director at the I Hotel and Conference Center in Champaign. Alumni events are scheduled in Arizona on February 9 and in Florida on March 3.

8. Advisory Subcommittee Reports

- a. President's Advisory Subcommittee -- No report
- b. VPBA Advisory Subcommittee – No report
- c. VPAA Advisory Subcommittee -- No report
- d. VPUA Advisory Subcommittee -- No report
- e. VPSA Advisory Subcommittee – No report

9. Adjournment

The meeting was adjourned at approximately 3:10 p.m.

Judy Gorrell
Executive Secretary